

Dear fellow shareholder,

On behalf of the Board, I am pleased to invite you to Woolworths Group's 2021 Annual General Meeting (AGM) to be held at **2:00pm (AEDT) on Wednesday, 27 October 2021**.

In the prevailing COVID-19 environment, the health and safety of our shareholders, team members, their families and the broader community remains our number one priority. This means that we will hold this year's AGM as an online meeting.

We hope that circumstances will allow our Board and management team to meet with you, our fellow shareholders, in person again next year.

The Notice of Meeting available at [woolworthsgroup.com.au/agm](https://www.woolworthsgroup.com.au/agm) sets out the business of the meeting and contains important information for shareholders.

As we did last year, we will provide shareholders with a number of opportunities to participate in the meeting and ask questions. Details about how to participate in the AGM are contained on the rear of this letter.

As part of our ongoing program of Board renewal, we were pleased to welcome Ms Maxine Brenner to the Board in December 2020.

As announced, Philip Chronican will be joining the Board on 1 October 2021. I am delighted that the Board was able to find an experienced and outstanding candidate, following the conclusion of a thorough and externally-supported search process.

Maxine and Philip will each stand for election at this AGM.

I will also be standing for re-election at this meeting in the ordinary course of director rotation under our constitution. I have advised my colleagues that I won't serve the full term, and will do all that is necessary so there is an orderly and successful transition for the next Chairman of the Board.

I wish to acknowledge the retirement of Michael Ullmer AO at the conclusion of this AGM, after over nine years on the Board. The Board and Woolworths Group express their deep gratitude to Mr Ullmer for his counsel and oversight since joining the Board in 2012.

On behalf of the Board, I look forward to updating you on the achievements that the Group has made this year at the AGM and answering your questions.

Gordon Cairns
CHAIRMAN



Notice of Meeting and F21 Reports



2021 Notice of Meeting

Your guide to Woolworths Group 2021 Annual General Meeting.



2021 Annual Report

Read about our progress towards living our purpose of creating better experiences together.



2021 Sustainability Report

Read about our progress against our 2025 Sustainability Plan.

How to participate in the

Woolworths Group 2021 Annual General Meeting

The Annual General Meeting (AGM) of Woolworths Group Limited will be held virtually at 2.00pm (AEDT) on Wednesday, 27 October 2021. You can participate in the following ways:

Before the AGM

Access the Notice of Meeting



- Access online at woolworthsgroup.com.au/aggm
- Request a hard-copy **Notice of Meeting** by phone: +61 1300 368 664 or email: woolworths@linkmarketservices.com.au



Vote or appoint proxy

- Follow the AGM voting link emailed to you or return the hard-copy Proxy Form
- If you appoint a proxy other than the Chairman, you must provide your intended proxy's email address
 - The Chairman will act as your proxy by default if you do not provide an email address for your proxy or you do not appoint someone else in the Proxy Form
- Your proxy will be sent a code via email no later than 24 hours prior to the AGM. This code is required to register to attend the AGM and vote by proxy via the online portal
- If you have more than one shareholding, we strongly encourage you to vote your shareholding **prior to the AGM**

For your vote or proxy appointment to be valid, it must be received by:

**2:00pm (AEDT)
Monday,
25 October 2021**

Ask a question

- Follow the AGM voting link emailed to you or return the hard copy question form sent to you by post

At the AGM

Join the AGM: web.lumiaggm.com/353431578



Watch online

- **Anyone can watch the AGM online**
- Access the online portal via web.lumiaggm.com/353431578
- Select your registration type: guest, shareholder (including body corporate representatives and attorneys) or proxyholder
- If you select 'shareholder', enter your SRN/HIN or employee ID and postcode (or country code if outside Australia. Country codes can be found in the AGM Online Portal Guide). Your SRN/HIN is on the top of your Proxy Form or Holding Statement
- If you are a proxyholder, enter the code that Link Market Services will email to you 24 hours before the AGM



Vote online

- Shareholders (including proxyholders, attorneys and body corporate representatives) can vote online through the online portal at any time from the commencement of the AGM until closure of voting as announced by the Chairman
- Once logged in, shareholders can access the voting screen by clicking on the Voting tab at the top of the screen



Ask a question online

- Shareholders (including proxyholders, attorneys and body corporate representatives) can ask a question once logged in via the online portal

Written questions

- Access the question screen by clicking on the Messaging tab at the top of the screen, typing their question and selecting the 'send' icon
- Written questions submitted online will be read out to the AGM by a moderator

Audio questions

- Once the meeting commences, select the Home tab and follow the 'Asking Audio Questions' link
- Enter the requested details and click 'Submit Request' to join the audio questions queue
- Shareholders will be able to listen to the AGM while waiting to ask their question



Listen by telephone

You can listen to the AGM by telephone:

- Dial 03 4159 8001 (within Australia) or +61 3 4159 8001 (outside Australia) at least five minutes before the AGM starts to allow time to register your attendance
- It will not be possible to vote or ask a question by telephone